Response to Questions About Field Instructor Course Load

24 small programs responded. Each letter is the same school's response for each question.

1. **How many credit hours per semester does your Field Director teach of face to face courses (or the online equivalent)?**
   a. Our field director teaches 2 courses (equivalent to 6 credit hours) each term in addition to managing our field education program.
   b. Between 6 and 9, depending on who you count. We have one credit/course; each course involves 3 hours/week face to face. Field coordinator teaches 2 or 3 courses per semester.
   c. We went to 4 credits per course a few years ago. I think 3 is more normal. Our normal teaching load is 6 courses per year (you could count it as 3/semester -- but we have a January term so we actually have 7 teaching opportunities/year.) With the 25% release time our FD's normal load is 4 1/2 courses per year (out of the 6 - normal full load). So in our 4 CR/course system her load is 9 CR/semester. In a 3 CR/course system it would be 7 CR/semester.
   d. 3 credits in the fall when I am placing 60 students for the spring - it happens to be a field liaison/ seminar group. In the spring I teach a liaison/seminar group and one other course.
   e. The Director of Field receives the equivalent of one course per semester. The field liaisons (who are faculty members) also get one course credit each semester that students are in field practicum.
   f. I'm our field "director"... we use coordinator, so can respond. I teach 4 courses in fall (4x3 = 12 credits) and three in spring (9). My university doesn't give me a full quarter time release; we are approaching accreditation and we will see if they are made to or not.
   g. 6
   h. We are a 3 FTE program. The FD gets a 25% per semester release from a standard 4 course load per semester.
   i. 10 credits, typically
   j. We have 250 MSW in field and about 100 or so in BSW field. We have a combined coordinator role now but when it was MSW coordinator- they taught 1 course each semester plus a field ed seminar year long. In BSW they taught 2 vs courses a semester.
   k. Our teaching load is 21 hours. In the fall, the field director teaches 3 courses and gets a course release for field (total 4 classes or 12 hours). In the spring, we do a block placement. The field director teaches the 3 credit hour seminar and one other class and gets a course equivalent for field internship (total of 9 hours).
l. We have a 6-course load for the year and we have a January interim (or J-term). The 6 courses are generally 2-1-3; or 3-1-2 or 3-0-3. Having interim (January) off is unusual. The Chair has 1 course released time for administration, as does the Field Coordinator. I used that course release to place students in field, supervise students in the semester-long block placement and to teach the seminar during that same seminar. I taught 4 other courses.

m. Our field director teaches 9 credit hours (three, 3 hour classes), which gives her the 25% load reduction required by CSWE.

n. We have a 4 and 4 load with 25% release time each semester. So, our field director teaches 3 F2F classes each semester.

o. Our normal teaching load is 12 credits per semester. Our field director gets 2 for coordinating practicum and 1 for teaching the 1-credit prepracticum seminar which meets twice during the semester and is part of the process to help students find practicum sites. She also teaches one of the practicum seminars for which she receives 3-6 credits of weight load (.5 credits for each student). That meets 5 times per semester and involves grading assignments and doing site visits. So normally she teaches two regular classes each semester. In the summer she also gets 2 credits of practicum for overseeing the program plus practicum credits if she teaches a seminar.

p. We have 3 full time faculty and the field director teaches 3 face to face courses and has a course down for her field. we have other faculty who teach the seminar which is part of the field course and meets for 14 hours throughout the semester. The students take a 3 credit practice course along with field. Field is 16 hours per week for 3 semesters (second seems junior yr, and both semesters senior year. two different places - a junior placement and a senior placement.

q. Full time load here is 12 credit hours with no more than three preps. The field coordinator receives 1 course release time for field, and serves as liaison for all placements.

r. I teach Field Practicum I (6 credits) and Social Work Practice Methods I (3 credits) and in the Spring I teach Practicum II and Methods II courses. I am also responsible for conducting site visits, placing students in field work, conducting training for field instructors plus other departmental assignments.

s. I am the Field Coordinator in a 2 and a half person program. I teach 10 credits in fall and 7 in spring. Our field seminar is five hours, two in class and then there are three visits per semester (students are in the field 12 hours per week). I get three credits course leave for coordinating field.

t. I am the Field Placement Coordinator in our program which has 3 fulltime faculty and 3 adjuncts. I am fulltime and in the fall semester I teach two 3 credit courses and carry 6 credits for the field coordination part of my position. In the spring I teach a field seminar which carries 2 credits, and follow the student interns in their placements which carries 4 credits, and I carry 6 credits for the field coordination piece. Each semester I carry a total of 12 credits which is fulltime.

u. Please see policy at end of this document
v. I am the Field Director. I receive 3 hours release time for each semester (Fall/Spring)
   • Plus I receive approx. 1 credit for every 5 students I supervise, and 1 credit for each 3 after that, which usually works out to 3 hours per semester. Sometimes I am a little over 3, sometimes under just depending on our senior class numbers, but 3 is average.
   • I also teach the Senior Seminar and get 2 credits for that
   • Plus I teach one other 3 hour SWK course.
   • My total course load for SWK is 11 hours technically, but I also am the dept. chair so that is another 3 for a total of 14.
   • Our university considers 12-15 hours per semester a full load.

w. I teach 3 courses per semester. I get a one course remission for being Field Director. My courses are all 2.5 hrs/week and 3 or 4 credits each.

x. As Field Coordinator is get 25% release time (a full load is 4 four classes). I taught three classes. Up until this semester that meant I taught the field seminar class. I got credit for the field internship class, and I taught an additional class. I found that I spend a lot more time doing field related activities (visits, recruiting agencies, updating manuals and policies and looking a best practices for teaching the field class-we moved to a hybrid model).

2. How many hours of load per semester are from seminar or from the field practicum itself?
   a. In addition to these 2 courses, she receives 2 course credits (6 credit hours equivalence) for her teaching of our field education courses.
   b. too hard to compute on our system
   c. We consider arranging and monitoring field placements (an 8 credit course for students) AND field seminar (a 4 credit course) to both be included in the 25% release time so she teaches the 4 1/2 courses (out of 6) in addition to field and seminar. Remember we're averaging only a dozen students per year. Also, 5-6 students each year go to Chicago for their placement so she doesn't need to work with them. And, we do a block placement in spring of the senior year so she typically has 6-7 students in placement and seminar.
   d. 3
   e. The Director of Field receives the equivalent of one course per semester. The field liaisons (who are faculty members) also get one course credit each semester that students are in field practicum.
   f. Of the fall credits, 3 are for field, which includes the field seminar, taught only in fall, and all other field activities during the fall, summer, and spring.
   g. all
   h. Not specifically noted. See response in question one.
   i. 1 credit for seminar & 3 credits for field for the seniors in each the fall & spring semester; However there is an 'Introduction to field' course for Juniors in the spring
semester that is 100 hours of field practicum with 1 hour class time per week that is 1 credit
j. See response in question 1
k. See response in question 1
l. See response in question 1
m. Our seminar and field practicum are a block in the spring and she gets three hours credit for the seminar and three hours credit for the field practicum.
n. One of those 3 classes is the field seminar each semester.
o. See response in question 1
p. See response in question 1
q. There are two courses plus the seminar course – even though the seminar course is 6 credit hours (meaning there are still 12 credit hours taught), it only counts as one course
r. See response in question 1
s. See response in question 1
t. See response in question 1
u. Please see policy at end of this document
v. See response in question 1
w. I am the field director but I don't teach the field practicum.
x. Now, I am teaching field full time (as long as we have at least 24 students in field each semester). Our students complete block placements (430hrs in one semester). I teach the field seminar class, take field applications, place students, recruit field sites, make sure all paperwork is in order, provide training for field supervisors and complete all field visits. We do have Title 4E Field person. I do not work with those students.

3. For students that are being supervised by the Field Director in field because there is not a BSW or MSW in the agency, is the Field Director provided with any financial compensation or load credit? If so, how is that determined?
   a. Our field director receives no compensation of any kind for providing professional supervision to students in the field without BSW/MSW field instructors.
   b. Not so far...a rare need, but likely to be more common on the future.
   c. No, providing MSW supervision, when it is needed, is considered part of the 25% release time for managing placements.
   d. No, we use seminar, assignments, extra meetings with that student and journals to cover that. There is no extra compensation. Our faculty are the liaisons and it is part of our course load.
   e. When the Director acts as the field instructor she is paid at the same rate as the Teacher Education faculty who supervise students in their student teaching (equivalent to our liaisons) It comes out to about $680 dollars per student per semester.
   f. None noted in email response
g. No
h. None noted in email response
i. We have not used the field education coordinator as the supervisor for a student's placement. We have used off-site supervisors in these situations.
j. None noted in email response
k. If the field director has to provide added supervision for students who do not have a social worker supervisor, there is no extra compensation.
l. I did not ever get anything extra for additional supervision if there was not a BSW or MSW in the agency.
m. Our field director does not supervise any students in the field because all of our field instructors are MSWs.
n. Due to our size, we just do not accept field placements where there is no qualified field supervisor.
o. We usually have other social workers provide supplementary supervision and we pay them $150 per student per semester.
p. If I have to supervise a student (and we tap our board members first and alums) I don't get paid extra and neither do any of the board or alums, they volunteer their time to do the extra supervision.
q. None
r. In the event the agency does not have a MSW, I provide supervision or one of my colleagues in the program. We do not receive any financial compensation for providing supervision for students.
s. I don't get any credit for supervising students who don't have a degreed social worker as a field instructor. I am very much trying to move away from having non-social workers supervise students. I was successful this semester.
t. I also receive an additional $1000 stipend for the summer months as I continue the field coordination work over these months also.
u. Please see policy at end of this document
v. I do not get extra credit if I supervise students who do not have an MSW f.i.
w. We don't do this at my school. I cannot imagine having the time.
x. I have supervised students who did not have a social worker on site and I did not get any additional compensation or release time. I did it as service the profession to help a student who needed a placement close to their home in a rural area (our students attend field Tuesday-Friday for 32hrs per week) and could not afford to travel a long distance weekly for field.

Policy for “u” response:

In response to your question I am attaching our current policy.

POLICY ON ALLOCATION OF TEACHING CREDIT HOURS FOR FIELD INSTRUCTION
Faculty Responsible for SWK430 Field Instruction will receive teaching credit hours according to the number of students enrolled in the course, as follows:

<table>
<thead>
<tr>
<th>Number of Students</th>
<th>Teaching Hours Cr.</th>
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<tbody>
<tr>
<td>16 + *</td>
<td>12</td>
</tr>
<tr>
<td>11 – 15</td>
<td>09</td>
</tr>
<tr>
<td>06 – 10</td>
<td>06</td>
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<tr>
<td>01 – 05</td>
<td>04</td>
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*At 16+ students in field, seminar would likely be broken into two cohorts. Another faculty member would teach the second seminar receiving 2 hours of teaching credits for taking on seminar (3 hrs of in class teaching per week).

We are in the process of review and it looks like we may split our field credits to 8 s.h. Pass/Fail. 4 s.h. standard grading for Field Seminar and the Field Director will receive 4 credits with a limit of 12 students.